



## Education & Community Resource Guide



### Student Records

Organization Name	Description	Contact	
DC Public Charter School Board -- Student Records	There are two ways that you can access student records. If the school the student attended remains open, contact the school directly. If it is closed, contact PCSB at (202) 328-2660.	<a href="http://www.dcpsb.org/where-can-i-find-my-student-records">http://www.dcpsb.org/where-can-i-find-my-student-records</a>	(202) 328-2660
DC Public Schools -- Student Records	If the high school you attended is still in operation, please contact the high school registrar.  If the high school you attended is now closed, please contact us at (202) 478-5738 or send us a message. We will work with you to locate your records and ensure that a duplicate is mailed to you.	<a href="http://dcps.dc.gov/service/request-transcripts-and-diplomas">http://dcps.dc.gov/service/request-transcripts-and-diplomas</a>	(202) 478-5738
OSSE -- Education Licensure Commission	The Education Licensure Commission (ELC) is the repository for academic records of institutions in the District of Columbia that go out of business and make no other arrangements for maintaining the records. All issuances are certified copies of records as they appeared in the Office of the Registrar upon the school's closing. Official copies bear the seal of the Commission.	<a href="http://osse.dc.gov/service/closed-school-transcripts">http://osse.dc.gov/service/closed-school-transcripts</a>	(202) 727-6436